

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
JANUARY 27, 2015

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, January 27, 2015, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:02 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Douglass Rowe. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini  
Tony Guy  
Rob Harmotto  
Lori McKittrick  
Daniel Santia  
Anna Segner

Members absent:  
John Bowden  
Lesia Dobo  
Jeffrey Winkle

Also in attendance were: Dr. Charles M. Reina, Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Michael Allison, Douglass Rowe, Jessica Webster and Rob Kartychak, Principals; and visitors.

January is School Director Recognition month. Each Board member received a certificate for their service and Dr. Reina thanked them on behalf of the District and the community.

“Good News” reports were presented by Mr. Allison and Mr. Rowe from the Senior High School, Mrs. Webster from the Junior High School, and Mr. Kartychak from the elementary schools. Copies of each report are attached to these minutes.

Mr. Bufalini thanked all for their fine reports.

Mr. Bufalini asked for approval of minutes.

### APPROVAL OF GROUPEd ITEMS

#### MOTION #1

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

#### Approval of Minutes

1. Recommendation to approve the December 16, 2014 business meeting minutes as presented.
2. Recommendation to approve the January 13, 2015 work meeting minutes as presented.

### APPROVAL OF GROUPEd ITEMS

#### MOTION #2

By Tony Guy, seconded by Anna Segner, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

#### Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of December 2014, as presented, and make said report a part of these minutes.

#### Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of December 2014, as presented, and make said report a part of these minutes.

#### Financial Statements

3. Recommendation to accept Financial Statements for the month of December 2014, as presented, and make said statements a part of these minutes.

### VISITOR'S COMMENTS

Melissa Mitchell of Raccoon Township asked what the protocol was for declaring a snow day. Dr. Reina explained that it wasn't an exact science. He said he begins by looking at different forecasts and speaks to other local superintendents about weather conditions. Mrs. Douglass, the Director of Transportation, starts very early talking to township road crews for their assessment of the roads. She then reports to Dr. Reina and they decide if students can get to school and return home safely.

Josef Batvinskas asked if a decision had been made regarding his request to conduct a volleyball tournament as part of his senior project. Mr. Bufalini told Josef that it would be discussed and voted on in February.

Linda Helms from the B.F. Jones Memorial Library presented the February calendar. She also thanked the District for student volunteers from Hopewell and the use of the auditorium for their benefit concert.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

### **Education/Curriculum/Instruction by Tony Guy**

#### APPROVAL OF GROUPED ITEMS

##### MOTION #3

By Tony Guy, seconded by Anna Segner, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Garrett Stevens, a student at Geneva College, to fulfill a field experience placement at the Junior High under the guidance of Kerry Wilson and Kit Keiper.
2. Callie Swartz, a student at Geneva College, to fulfill a field experience placement at the Junior High under the guidance of Betsy Scheidemantel.

##### MOTION #4

By Tony Guy, seconded by Daniel Santia, to approve Ryan Mischler, a student at Slippery Rock University, to fulfill a student teacher placement at the High School under the guidance of Julia Metz. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

MOTION #5

By Tony Guy, seconded by Rob Harmotto, to approve the revised list of Senior High Club & Activity Sponsors for the 2014-2015 School Year. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

MOTION #6

By Tony Guy, seconded by Lori McKittrick, to approve the proposal from Mrs. Kerry Wilson to create a Music as Service program at the Junior High School. Said program will be funded by a grant. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

MOTION #7

By Tony Guy, seconded by Daniel Santia, to approve the special education Settlement Agreement and Release for Student A. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

MOTION #8

By Tony Guy, seconded by Rob Harmotto, to approve Free School Privileges for Christina Day, a sixth grade student at the Junior High School and Julieann Day, a ninth grade student at the Senior High School. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

**Buildings and Grounds by Anna Segner, Chair**MOTION #9

By Anna Segner, seconded by Tony Guy, to approve the request of Hopewell Youth Baseball to use Gym B at the Junior High School for practice Monday through Friday from 6:30 p.m. until 9:30 p.m. and on Saturday from 11:30 a.m. until 3:00 p.m. beginning March 7 through April 25. MOTION carried unanimously by an affirmative vote of all directors in attendance.

MOTION #10

By Anna Segner, seconded by Daniel Santia, to approve the request of Mike Shuleski to use the main and auxiliary gyms at Hopewell High School to host a Hopewell Youth Baseball Camp for children ages 7-12. The camp will run from February 23 through February 28, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Finance and Budget by David Bufalini****APPROVAL OF GROUPED ITEMS****MOTION #11**

By David Bufalini, seconded by Anna Segner, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all directors in attendance.

1. General Fund payments in the amount of \$276,917.87
2. Cafeteria Fund payments in the amount of \$124,808.29

**APPROVAL OF GROUPED ITEMS****MOTION #12**

By David Bufalini, seconded by Daniel Santia, to ratify items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all directors in attendance.

1. General Fund payments in the amount of \$410,428.27
2. Capital Reserve Fund payments in the amount of \$157,321.00

**MOTION #13**

By David Bufalini, seconded by Anna Segner, to approve the Audit Report of the Hopewell Area School District for the year ended June 30, 2014 issued by Hosack, Specht, Muetzel & Wood, LLP, Certified Public Accountants. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #14**

By David Bufalini, seconded by Anna Segner, to approve the proposal for auditing services for years ended June 30, 2015 in the amount of \$18,950.00, 2016 in the amount of \$19,300.00 and 2017 in the amount of \$19,900.00 from Hosack, Specht, Muetzel & Wood, LLP, Certified Public Accountants. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Personnel by Rob Harmotto, Chair****MOTION #15**

By Rob Harmotto, seconded by Lori McKittrick, to approve the employment of Steven Romanchak as a special education aide, effective January 28, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #16

By Rob Harmotto, seconded by Daniel Santia, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Tammy Simmons, bus driver, effective January 1, 2015. Ms. Simmons would like to remain on the substitute list.
2. Request of Season Weiss, Cook at Margaret Ross Elementary School, for leave without pay, effective January 8, 2015.

MOTION #17

By Rob Harmotto, seconded by Anna Segner, to accept the resignation for retirement of Judy Mihok, effective June 30, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Rob Harmotto, seconded by Anna Segner, to approve the change of employment status for Sarah Bell from substitute bus driver/aide to permanent driver, effective January 12, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #19

By Rob Harmotto, seconded by Tony Guy, to approve the substitute employee rosters, as presented. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Rob Harmotto, seconded by Daniel Santia, to approve the change of employment status for Roy Bungard from substitute driver/aide to permanent aide, effective January 20, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Policy by David Bufalini, Chair**

**MOTION #21**

By David Bufalini, seconded by Daniel Santia, to approve the following revised Board policies. MOTION carried unanimously by an affirmative vote of all directors in attendance.

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| a. | 004   | Membership;  |
| b. | 204   | Attendance;  |
| c. | 302   | Employment of Superintendent/Assistant Superintendent; |
| d. | 304   | Employment of District Staff;                          |
| e. | 305   | Employment of Substitutes;                             |
| f. | 306   | Employment of Summer School Staff;                     |
| g. | 307   | Student Teachers/Interns;                              |
| h. | 309   | Assignment and Transfer;                               |
| i. | 317   | Conduct/Disciplinary Procedures;                       |
| j. | 317.1 | Educator Misconduct;                                   |
| k. | 806   | Child Abuse; and                                       |
| l. | 818   | Contracted Services                                    |

**Superintendent's Report**

Dr. Reina spoke of what a fabulous teacher Mrs. Mihok was and what a tremendous asset she has been to him as Director of Curriculum. She was always able to understand the needs of students in order to help them learn and was a strong advocate for teachers and their needs with respect to curriculum and technology. She will be missed when she retires in June.

Dr. Reina said that counselor interviews were complete and that he would bring a candidate to the Board in February.

Dr. Reina asked if anyone had seen the letter to the editor of the Beaver County Times signed by Beaver County superintendents. The letter asked for a consistent funding formula for Pennsylvania school District. He said that Pennsylvania ranks 43<sup>rd</sup> in the nation in state funding with only 34.5% funded by the state.

Dr. Reina reminded Board member of the retreat on Saturday at 8:30 a.m.

**Solicitor's Report**

Nothing to report.

**Unfinished Business**

Nothing to report.

Upcoming School Board Meetings

February 10, 2015 – 7:00 p.m. Work Meeting, Central Administration

February 24, 2015 – 7:00 p.m. Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Anna Segner, seconded by Lori McKittrick, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:44 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary