## **Grading Procedures**

#### Homework

Homework will be given regularly and be worth 5-35 points. Homework must be completed and turned in the day it is due for a chance to receive full credit. Partial credit will be given for late assignments and assignment that do not have work shown. If you are absent, homework must be submitted to me the next day to receive credit. Early dismissals, late arrivals or field trips are not excuses for not turning in an assignment. Give it to me, to another student to give to me, or take it to the office. If you do not complete 75% of the assigned work, you will earn an incomplete and will not pass the course.

#### Exams

There will be 1 - 5 quizzes for each chapter as well as a chapter test. You will never have a pop quiz and will always be given a review closely mirroring the exam. The purpose of an exam is to determine what information you have retained, not to try and trick you. Exams must be made-up the day you return from an absence.

### Notes

We will have formal or informal notes every day. These will consist of a presentation of new material, procedures and examples. There will be open notebook exams occasionally. Take good notes.

# Help!!!

I will typically arrive at school between 6:30-7:00 and leave around 3:00. If you need help, <u>let me know</u>. If there is a conflict with our schedules, let me know and we can make arrangements to meet another time. My prep period is 9<sup>th</sup> period which could be a time for help if your schedule allows it.

### **Daily Needs Unless Otherwise Instructed**

Book with a cover on it-Points will be deducted if your book is not covered Pencil-You will make a mistake. Don't use a pen. Calculator-Preferably a scientific or graphing calculator Notebook/Binder